

## WEDDING INFORMATION

### GENERAL POLICY

- 1) Berean Church ministry events will be given priority scheduling.
- 2) No alcohol beverages or smoking are allowed in church facility or on the church grounds. No food or drinks are permitted in the Narthex or Sanctuary.
- 3) Children are to be under supervision at all times. They need to be confined to the areas used for the wedding.
- 4) Deposit is held so as to recover any damage to the building or premises. If no problems, it will be returned within a week after the wedding.
- 5) In weddings where the Pastors of the church are involved, the choice of music needs to be discussed early in the planning. In cases where neither Pastors of the church are involved, music needs to be approved by either the Pastor or wedding coordinator. It is understood that all music must be appropriate to a place of worship.
- 6) The traditional throwing of rice, bird seed, and wheat will not be allowed inside or outside the building. Bubbles will be allowed outside the building only since it can damage cloth material and other finishes.

### FEE SCHEDULES

#### Non-Church Member Fees:

- a) Facilities use \$250.00--covers wear and tear on building, utilities, etc.
- b) Deposit \$200.00--to be returned assuming building is not damaged in any way.
- c) Wedding Coordinator \$200.00
- d) Minister \$100.00--adjusted if counseling is required
- e) Custodial \$150.00 - may be adjusted according to facility used
- f) \$90.00 - configuration of chairs need changed in sanctuary
- g) Sound Person/Video **\$100.00** for each person-our sound people must be used.
- h) Parking Coordinator \$25.00 - large weddings need parking assistance. If family of the wedding party helps in directing parking, no additional charge will be assessed. If we use our people, charges will be made accordingly.

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3) Children are to be under supervision at all times. They need to be confined to the areas used for the wedding.

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### **Church Family:**

Any unusual damage caused during use of the facility will be reimbursed by the responsible party.

No Fees will be assessed.